

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – AUGUST 12, 2019**

The August 12, 2019 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Sue Carlson, June Siegler, Mark Honkomp, Dan Muleski. Also present: 9 guests

MINUTES: Minutes were reviewed from the July 8, 2019 Public Hearing. Motion Siegler, second Steward, to approve the minutes as printed. M.C. Motion Honkomp, second Muleski to approve as printed. M.C.

PUBLIC COMMENT: A business owner inquired about the status of an ATV/UTV trail in the Village. It is currently being developed and is an agenda item for the Legislative, Ordinance and Zoning Committee's next meeting. She also asked about mail delivery to her business with North Biron Drive being rerouted. The mailbox will be on Anchor Landing Drive and no numbers have been assigned yet by Emergency Management as the plat has not yet been recorded by the Wood County Register of Deeds.

FINANCE & BUDGET COMMITTEE: Tammy Steward reporting. Steward reported the committee met August 12 and all bills, non-lapsing accounts and journal entries for the Village and Utility departments were in order. Motion Muleski, second Carlson to approve the bills for the Village and Wastewater Department, Water Utility and to approve the committee report. M.C

TREASURER'S REPORT: Treasurer Pam Witt reporting. Totals reported to the Finance Committee are: Receipts for July 2019: \$76,047.23. Expenses: \$223,754.68. General checking account bills were paid on check #'s 20652-21706 with 6 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of July bills paid from the General Fund was included for the Board to review. Village Non-Lapsing Fund \$924,473.94. Utilities Checking: \$205,675.51. Money Market \$357,327.42. Utility bills were paid on check #'s 4236-4251. Non-Lapsing Fund: \$14,438.83. A list of all checks paid for utilities was included for the Board to review. Motion Siegler, second Honkomp to approve the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: The committee has not met since the last Board meeting.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski. The Committee will meet August 19.

PLAN COMMISSION REPORT: Greg Pesko stated Membrane System Specialists started in 1985. They provide filtration systems for dairy operations. They're currently located in the RCH building in the city of Wisconsin Rapids. They have outgrown the space and plan to construct a new facility on lot 12 in the Biron Business Park. The site plan is designed to allow two additions. Evenson reviewed a draft development incentive with several options of incentive payments. The Plan Commission recommends to the Board Option 3 of the draft as presented with an incentive equivalent to 87.5% of a projected cost of \$1,200,000 over eight (8) years. The annual incentive payment is \$22,313.00. Motion Muleski, second Honkomp to approve the development assessment as recommended by the Plan Commission. M.C. Motion Honkomp, second Muleski to approve the Plan Commission report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Vruwink reported on brush clean-up from the July 20th storm. Clerk Arndt has prepared and submitted an initial FEMA report for storm damage. Sanitary sewer lining project is complete with a total bill of \$76,681.00. Biron

Drive still needs to be striped. Motion Muleski, second Siegler to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson June Siegler reporting. Vruwink reported the canoe/kayak launch/fishing pier is installed at Gateway Park. However, MSA designed a thirty-foot gangway and twenty-four feet is the longest available. When Earth installed the sidewalk to the pier they put in a step, making access to the pier non-ADA compliant. A barrier has been installed at the pier entrance and will remain until the issue is resolved.

Discussion held regarding possible replacement of municipal center entry doors. Quality Door and Hardware quoted \$3,189.58 for metal door replacement only; \$4,202.87 for metal complete replacement; \$5,773.73 for fiberglass door replacement only; and \$10,958.73 for fiberglass complete replacement. Doorworks quoted \$5,931.00 for metal doors. Siegler stated she'd like to have a canopy installed over the entrance area to block sun and weather conditions. Muleski offered to get quotes.

The Village has no generator for use in the event of power outages or other emergencies. Funds would be spent from the municipal center non-lapsing account. The Public Works supervisor will be asked to obtain quotes. Fire Chief Kerkman stated with no power the fire department doors will not open and the compressor shuts down. Radios don't work. Biron is the only Wood County municipality that has no back-up.

Motion Honkomp, second Muleski to approve the Public Property Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Sue Carlson reporting. Vruwink reported sanitary sewer inspection will occur August 15. **Motion** Steward, second Muleski to approve the Water Utility Committee report. M.C.

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Siegler, second Muleski to approve the July 3 minutes. M.C.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Kerkman reported they conducted training for a live burn of a structure on 80th Street. Members responded to eight emergency calls in July and a total of fifty-seven in 2019. Members continue to conduct fundraising for the UTV raffle; met with safety managers at ND Paper to review safety operations within both departments; started conversations with neighboring departments on providing and receiving aid during structure fires; and continue to recruit new members. Motion Muleski, second Steward to approve the Fire Department report. M.C.

CLERK'S REPORT: Arndt reported she completed the fourth year of UW-Green Bay Clerk/Treasurer Institute training and graduated July 19. She also attended the Master Academy for Civic and Public Affairs training. Motion Muleski, second Siegler to approve the Clerk's Report. M.C.

PRESIDENT'S UPDATE:

A Disaster Declaration Due to Extreme Weather was reviewed by the Board. This is a necessary step in obtaining possible FEMA funds. Motion Honkomp, second Muleski to approve the declaration. M.C.

Bridgewater work group report: still waiting for Wood County to vacate CTH U. An Open House is tentatively planned for the end of September at Anchor Bay.

Earth, Inc pay request: the Board previously approved up to one million dollars for recreational improvements. \$1.5 million is needed to complete the total project. The Village needs to determine available grant money. A Special Board Meeting will be held August 26 at 6:30 p.m. for this purpose.

Resolution 19-09 Approval of Final Assessments for Sewer and Water Improvements for properties located in TID 1 and TID 3 per Village Resolution 13-06 – Motion Evenson, second Muleski to approve Resolution 19-09. M.C.

Resolution 19-10 Approval of Final Plat for Bridgewater Subdivision – Motion Honkomp, second Muleski to approve the Final Plat of forty-eight lots. M.C.

Bid Award Recommendation for Restroom and Shelter House – on August 8, 2019 bids were opened. Lampert-Lee & Associates recommend to award the construction contract to Eagle Construction Co. Inc. based on their low bid of \$257,400. Motion Muleski, second Honkomp to award the bid to Eagle Construction Co., Inc. M.C.

Bid Award Recommendation for Shoreline Buffer Area & Boat Landing Restoration & Landscaping – on August 8, 2019 bids were opened. Lampert-Lee & Associates recommend to award the construction contract to Earth, Inc. based on their low bid of \$133,252.57. Motion Honkomp, second Muleski to award the bid to Earth, Inc. M.C.

Resolution 19-11 Jurisdictional Transfer for Portion of 80th Street North and new CTH U – Motion Honkomp, second Muleski to approve Resolution 19-11. M.C. Evenson will attend the Town of Plover’s next meeting to speak on the Resolution and obtain the Town President and Town Clerk’s signatures on the Resolution.

Motion Honkomp, second Muleski to approve the President’s report. M.C.

ADJOURN: Motion Honkomp, second Steward to adjourn at 8:47 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President