

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – September 13, 2021**

The September 13, 2021 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Sue Carlson, Patty Gapen, Mike Guillemot, Mark Honkomp, and Dan Muleski. Also present: 3 guests

MINUTES: Motion Honkomp, second Muleski to approve minutes of the August 9, 2021 Regular Board Meeting as printed. Motion carried.

PUBLIC COMMENT: None

FINANCE & BUDGET COMMITTEE: Chairperson Patty Gapen reporting. The committee met September 1. All bills, non-lapsing accounts, and journal entries for the Village and utility departments were in order. NSF fee was discussed. All agreed to keep the same at this time (\$30). Motion Honkomp, second Muleski to approve all bills and journal entries for August, and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Pam Witt reporting. Totals reported to the Finance Committee are: Receipts for August: \$673,294.21. Expenses: \$135,322.55. General checking account bills were paid on check #'s 23407-23466 with 6 autopays to IRS, Deferred Comp and WRS for payroll deductions. A list of August bills paid from the General Fund was included for review. Village Non-Lapsing Fund \$867,797.43. Utilities Checking: \$279,331.96. Money Market \$24,502.97. Utility bills were paid on check #'s 4608-4625. Non-Lapsing Fund: \$291,494.95. A list of all checks paid for Utilities was included for review. Motion Muleski, second Honkomp to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Dave Kerkman reporting. Nine emergency responses and two fire calls were made in August. Current active department roster is at fifteen. Members continue to work on the fundraiser to be held in October. The Pierce fire engine was sold to the Geary County Rural Fire Department in Kansas for \$14,900. \$8,356.87 will be applied to line item 100-00-53311-062-000 to reimburse for payment to Custom Fire for additional items added to the new engine. \$1,490 will be paid to Firetec Used Apparatus Sales for their commission fee to sell the Pierce Pumper. Balance of \$5,053.13 will be deposited in the fire truck non-lapsing fund. Motion Honkomp, second Evenson to accept the Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chair Mark Honkomp reporting. Notice was received from General Teamsters Union Local 662 of its desire to continue the Agreement and also open the Agreement for the purpose of negotiating changes or revisions in wages, hours, and working conditions. Honkomp stated he would schedule a Personnel meeting soon. He also reported the assistant crew worker was off on a medical leave and the next senior crew member was assigned the on-call duties and will receive the appropriate pay rate for those hours. Motion Muleski, second Guillemot to approve the Personnel Committee report. Motion carried.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. The Plan Commission met before the Board meeting this evening and recommends rezoning the property from Agricultural to Institutional with two conditions, (1) all buildings on the property are to be razed within two years following closure of the sale but no later than 12/31/2023, and (2) the Village will address termination of utilities. Costs incurred in termination of utilities are to be borne by the requestor. Wood County regulates closure of private wells. After further discussion motion Muleski, second Evenson to rezone the property from Agricultural to Institutional with two conditions, (1) all buildings on the property are to be razed within one year following closure of the sale and (2) the Village will address termination of utilities. Costs incurred in termination of utilities are to be borne by the requestor. Wood County regulates closure of private wells. Motion carried.

Motion Muleski, second Honkomp to approve Appointment of Successor Agent (Steve Wiskerchen) for Kwik Trip, located in the Village of Biron. Motion carried.

The fireworks permit does not have an associated fee and Chief Kerkman suggested it be \$25, with the fee being paid to the General Fund. Motion Muleski, second Honkomp to charge \$25 for a fireworks permit fee. Motion carried.

Muleski provided an update of ordinance violations.

Motion Honkomp, second Guillemot to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. The committee discussed the 2022 Wastewater budget. Zach indicated lift station #1 will need to be rebuilt at a cost of \$50,000. There are eight manholes that show repair is needed for a cost of \$30,000. The Public Works budget was discussed Zach would like to see the Non-Lapsing Resurface Street line item of the budget be broken down into two categories: Capital Assets account & Maintenance account. The need for a garbage truck was discussed. Purchasing a skid steer with attachments was recommended. There was discussion on the jobs that a skid steer can do and how it could eventually replace the need for a tractor. Zach is establishing a report that will display the life cycle on our equipment and forecasting our needs for the future. Projects needed at our garage include repairing the roof and installing a ventilation system. The Recycling contract was reviewed. There is a dumpster at the Village garage that could be used to gather recycle items from public areas including the municipal hall. Advance Disposal will be asked to provide a cost to us for emptying our dumpster. Discussion held on the very poor condition of the tracks on North Biron Drive. It was suggested contacting the Village attorney if there is no resolution. Motion Muleski, second Guillemot to approve the Public Works Committee report. Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. Guillemot reported the DNR Recreation Warden responded to a request for a no wake zone on the Biron flowage and has requested further information. The committee will be meeting to discuss the 2022 budget. Motion Evenson, second Honkomp to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Sue Carlson reporting. Zach reported the well is up and running well. Motion Muleski, second Guillemot to accept the Water Utility Committee report. Motion carried.

WASTE WATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.*

Evenson reported there has been one meeting with the City regarding the Wastewater Agreement. The next step is to meet with the Wastewater Commission. Motion Honkomp, second Evenson to approve Wastewater Treatment Commission report. Motion carried.

NEW BUSINESS: Aspirus Riverview Foundation submitted a flyer about their Journey into Lights of Love Benefit Walk, to be held September 30 from 5:30 to 8:00 p.m. along the recreational trail on North Biron Drive, that they would like to distribute door to door to Biron residents. The Board has no objection.

CLERK'S REPORT: Arndt reported on municipal clerk training she attended. Wood County Board will be meeting this month to establish supervisory district boundaries. After their public hearing the plan will be adopted by the County Board and will be sent to each municipality for development of Ward boundaries where appropriate. A business located in the Village appealed 2019 and 2020 assessments to the Wisconsin Department of Revenue and a settlement was reached in August. If a chargeback of taxes is requested it must be submitted no later than October 1, 2021. Motion Muleski, second Evenson to approve the Clerk's report. Motion carried.

PRESIDENT'S REPORT: Attorney Abts has completed his findings on the Bridgewater Project Audit. All expenses claimed by Classic Development qualify as Tax Increment Financing eligible expenses. All expenses claimed are reimbursable under the Amended and Restated Development Agreement as they are consistent with the project plan.

Classic Development submitted a Certified Survey Map for approval. Motion Muleski, second Evenson to approve Certified Survey Map Drawing No. 8982-GV-1-A, Project No. 18-28. Motion carried. The Plan Commission will meet October 11 at 6:00 p.m. to hold a public hearing to consider a request by Classic Development to rezone this parcel.

Motion Honkomp, second Guillemot to approve the President's report. Motion carried.

ADJOURN: Motion Honkomp, second Muleski to adjourn at 8:45 p.m. Motion carried.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President